

अंडमान व निकोबार प्रशासन
ANDAMAN AND NICOBAR ADMINISTRATION
जहाज़रानी सेवा निदेशालय
DIRECTORATE OF SHIPPING SERVICES
श्री विजय पुरम/ SRI VIJAYA PURAM

Sri Vijaya Puram, dated 25th July, 2025

OFFICE ORDER NO. 3742

In supersession of all previous orders and in accordance with the Sub-section 1 of Section 4 of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, the Director of Shipping Services, A&N Administration, Sri Vijaya Puram has been pleased to constitute a Committee known as “**Internal Complaints Committee**” and hereby appoints the following officers/officials to deal with the complaint of Sexual Harassment of Women at Workplace. The composition of the committee is as under:

SI No.	Name	Appointed as
1.	Smti. Rajani Verma, Sr. Accountant	Presiding Officer
2.	Smti. Namrata Sant, Law Officer	Member
3.	Smti. Shanta Kumari, Head Clerk	Member
4.	Smti. Milli Sen, IT Analyst	Member

The Complaints Committee shall take all necessary steps to prevent or deter the commission of acts of sexual harassments and to provide the procedures for the resolution, settlement of prosecution of acts of sexual harassment.

The Complaints Committee will be deemed to be an inquiry authority for the purpose of Central Civil Services (Conduct Rules, 1964 hereinafter called CCS Rules) and the report of the Complaints Committee shall be deemed to be an inquiry report under the CCS Rules. Thereafter the disciplinary authority will act on the report in accordance with rules.

Assistant Director (Admn.)
[F. No. 7-193/M/2010/]

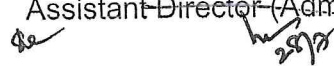
OFFICE ORDER BOOK

Copy to:

1. PA to DSS for kind information to the Director of SS.
2. PA to DD(SS) for kind information DD(SS).
3. PA to ME for kind information to the Marine Engineer, Marine Dockyard
4. The Welfare Officer, (Women), Directorate of Social Welfare, A&N Administration, Port Blair for information.

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5. The ALWC, Marine Dockyard for information.
6. The Sr. Accounts Officer (M&S), DSS for information.
7. All AMEs for information.
8. The AM (IT) with the directive to upload the Order in the website of the Directorate.
9. All OICs/Section In-charge of the Directorate and Marine Dockyard for information.
10. Presiding Officer and Members of the Internal Complaints Committee for information and necessary action.
11. Notice Board of DSS and Gate Office, Marine Dockyard for information.


Assistant Director (Admin.)


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